

**PARK LANDSCAPE SERVICES, LLC
AND RELATED COMPANIES AND AFFILIATES**

APPLICATION FOR EMPLOYMENT

POSITION APPLIED FOR: _____

PERSONAL INFORMATION

Name (Print): _____				Date: _____		
Last	First	Middle				
Present Address: _____						
Number and Street	Apt #	City	State	Zip Code	From Mo./Yr.	
Previous Address: _____						
Number and Street	Apt #	City	State	Zip Code	From Mo./Yr.	
Business or School Phone No.: _____			Home Phone No.: _____			
Are you legally eligible for employment in this country? (Proof of eligibility will be required prior to employment.)				Yes <input type="checkbox"/> No <input type="checkbox"/>		
				Social Security Number: _____		
IN CASE OF EMERGENCY NOTIFY: <i>(May Be Completed Upon Hire)</i>						
Name: _____			Phone No.: _____			
Address: _____						
Street, City, State and Zip Code						

TYPE OF WORK DESIRED

Full-time Part-time Desired Salary Range: \$ _____

Preference of Location (city) (1) _____ (2) _____ (3) _____

Availability for relocation to another city? Yes No

Availability to work nights, weekends, or holidays? Yes No

Availability to travel? Yes No

How soon could you report for work? _____

Have you previously completed an application form with Park Landscape Services, LLC? _____ When? _____

Interviewed? _____ When? _____

CLERICAL EXPERIENCE

Do you type? _____	Speed: _____	Take Shorthand? _____	Speed: _____
Ten Key Adding Machine? _____ Calculator? _____			
List any other particular office qualifications including computer skills, that you possess which you feel would be pertinent: _____			

EDUCATION

TYPE	NAME OF SCHOOL	LOCATION	COURSE DEGREE RECEIVED	DATES ATTENDED (MONTH/YEAR) FROM/TO	DID YOU GRADUATE?	
					YES	NO
High School/Prep						
College/Vocational						
College/Vocational						
Other						
Languages Spoken:						

GENERAL INFORMATION

Do you have any relatives in the employ of Park Landscape Services, LLC, its related companies or affiliates or another real estate development/management company? (Include in-laws) _____

Give name and relationship _____

Have you ever been employed by a real estate development or management company, including Park Landscape Services, LLC? _____

If so, give name of company, dates, and position(s) held _____

Please give any further information, which you believe might be helpful in the consideration of your application (for example: hobbies, special interests, awards, membership, leadership experiences in organization, community activities) _____

Do you know of any reasons that will make it difficult for the Company to obtain a surety bond ensuring your honesty? (If yes, please explain) _____

Have you ever been convicted at any time or any place for a criminal offense? _____ If so, state details _____

Valid driver's license number (for related positions) _____ State where issued _____

Has your driver's license ever been suspended? _____ If yes, state when, where and why _____

Have you ever been in the U.S. Military Service? _____ If so, state branch of service and dates of service _____

WORK EXPERIENCE

Please give complete, accurate, full-time and part-time employment record. Start with present or most recent employer.

Print Name of Present or Last Employer _____			
Complete Address _____	City _____	State _____	Telephone No. _____
Position _____	Starting Date (month/year) ____ / ____	Leaving Date (month/year) ____ / ____	
Name of last Supervisor _____	Telephone No. _____	Hourly	<input type="checkbox"/>
Salary and position at date of leaving _____		Weekly	<input type="checkbox"/>
Still employed or reason for leaving _____		Monthly	<input type="checkbox"/>

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Name of last Supervisor _____	Telephone No. _____	Hourly	<input type="checkbox"/>
Salary and position at date of leaving _____		Weekly	<input type="checkbox"/>
Still employed or reason for leaving _____		Monthly	<input type="checkbox"/>

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Salary and position at date of leaving _____		Weekly	<input type="checkbox"/>
Still employed or reason for leaving _____		Monthly	<input type="checkbox"/>

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Name of last Supervisor _____	Telephone No. _____	Hourly	<input type="checkbox"/>
Salary and position at date of leaving _____		Weekly	<input type="checkbox"/>
Still employed or reason for leaving _____		Monthly	<input type="checkbox"/>

List ALL other employers on a separate sheet of paper. Include part-time and temporary employment. Have you ever been suspended, dismissed or asked to resign from any previous job? _____ If so, by whom, when and why? _____

Explain any breaks in employment _____

REFERENCES (List Three)

Do not list previous employers or relatives. Refer people whom you know well either personally or in business.			
NAME	OCCUPATION	ADDRESS/TELEPHONE # (Include Area Code)	HOW LONG KNOWN?

IMPORTANT – READ CAREFULLY BEFORE SIGNING

I authorize Park Landscape Services, LLC and/or any affiliate of Park Landscape Services, LLC to which I am applying for employment (the “Company”) to request information from each former employer, and each person, firm, or corporation named by me as a reference in this application. I hereby waive any claim I might have against anyone contacted by the Company with regard to information about me provided to the Company.

I understand and authorize that the Company may obtain a background report in connection with my application for employment and that my application will be rejected if such report is unsatisfactory.

I understand that, if an offer of employment is made to me, I will be required to submit to a physical examination, including a drug-screening test. I understand that I may also be required to undergo physical examinations including drug screening from time to time during my employment, if I am hired. Unsatisfactory examinations or tests will also be grounds for rejecting my application or terminating my employment. The Company reserves the right to search desks, lockers, handbags, briefcases, or automobiles on Company premises as needed.

The Company, its successors, assigns, subsidiaries, employees, servants, agents, independent contractors, customers, and purchasers, at any time may copyright, sell, use, and publish all photographic negatives and other likenesses made of me at any time, whether before, during or after termination of my employment, together with all photographic prints or other reproductions from all or any parts thereof, including making, altering or adding to the same by publication, advertising, testimonial or otherwise, and including any and all commercial use thereof whatsoever, with or without the use of my name, or without compensation to me.

I understand and agree that if I am hired by the Company, my employment shall be for an indefinite period, and may be terminated at any time by either the Company or me without notice and without liability for wages or salary, except such earned at the date of such termination. Wages or salary earned at the date of termination shall include pay for time worked and accrued unused vacation time but shall not include pay for unused sick leave. I understand that I shall be, if hired, an employee-at-will, and nothing in the Company’s handbook or other documents will change my status as an employee-at-will unless in writing signed by the President of the Company.

I further understand that, if I am hired, my continued employment will depend on satisfactory references, completion of training requirements, and satisfactory work performance, and that I am required to abide by all rules, regulations, and policies of the Company, whether or not in writing. The benefits, rules and policies of the Company may be changed, modified, eliminated, or added at any time at the Company’s sole discretion and without prior notice.

I certify that the information in this application or furnished by me in support of this application is true and complete. The Company reserves the right to refuse to hire or to terminate at any time without notice or liability, anyone who withholds, omits or falsifies any such information.

DATED _____, 20____

 (Signature in ink)

THIS APPLICATION WILL BE RETAINED IN OUR FILES FOR A PERIOD OF SIX MONTHS

An Equal Opportunity Employer